

**COLORADO PARKS AND RECREATION ASSOCIATION FOUNDATION**  
**50/50 Match Tree Grant Program – Celebrate Arbor Day in Colorado!**  
**Sponsored by Leanin’ Tree, Inc**  
**Friday, March 19, 2010**

**Applicant Information**

Applicant Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**Sponsor Information**

Sponsor Organization: \_\_\_\_\_

Sponsor Contact: \_\_\_\_\_

Sponsor Phone: \_\_\_\_\_

**Funding Request**

Amount requested from CPRA Foundation for tree planting: \_\_\_\_\_

Amount of matching funds raised/pledged for tree planting: \_\_\_\_\_

Source of matching funds: \_\_\_\_\_

Name to appear on grant check: \_\_\_\_\_

**Supporting Information**

**Please include the following with this application:**

- ✓ One to two paragraphs highlighting tree planting purpose, including need, access and benefits to the general public.
- ✓ Tree Planting Plan including location and number of trees to be planted, tree sizes and species needed, type of irrigation available or appropriate moisture conservation method being used, method and schedule for planting, and follow up maintenance of trees. Drawings/photos, with specific location outlined are requested.
- ✓ 2009 CPRA Foundation Tree Grant report, if your organization was a recipient of a grant and has not yet submitted a report.

**Submit this application and all supporting documentation to:**

CPRA Foundation Tree Grants  
POB 1037  
Wheat Ridge, CO 80034  
Phone: 303-231-0943

**Deadline to submit grant application is March 19, 2010. Recipients will be notified by April 9, 2010.**

## 50/50 Match Tree Grant Program Guidelines

The Colorado Parks & Recreation Association (CPRA) Foundation sponsors this tree-planting program to help promote and preserve the beauty of Colorado. The program provides matching grants for tree planting projects for local/community organizations that may not qualify for other assistance. Applications will be disqualified if they are incomplete or do not provide information required below.

1. Applications must be submitted to the CPRA Foundation and post marked by March 19, 2010. The CPRA Foundation board will review all applications and its decision will be final. All applicants will be notified by April 9, 2010.
2. Matching grants of up to \$500 are available. Grants must be matched with local funding. Local funding must comprise at least 50% of the project cost and must be "new" (not currently budgeted) money raised in the community. A public organization may not match its request with its own funds, but may match with funds from another public organization. A private organization may match their request with its own funds.
3. Tree grants should be publicly acknowledged by the grant recipient. All announcements, articles and publications related to the CPRA tree planting projects shall include the statement "partially funded by a grant from the Colorado Parks and Recreation Association Foundation which is sponsored by Leanin'Tree, Inc. and the Colorado Garden Show, Inc.". Other sponsors should also be recognized.
4. All tree-planting projects shall be completed during the 2010 tree-planting season. A final report, including pictures, news releases and articles, etc. shall be furnished to the Foundation as promptly as possible upon completion of the project. Grant recipients that do not submit a final report and media materials will not be eligible for CPRA grants in subsequent years. **Applicants that have not yet submitted a 2009 final report must submit that report with their 2010 application.**
5. Grant payment will be mailed to the applicant by April 9, 2010.
6. If the recipient is unable to utilize grant funds for the approved project, the money shall be returned to the Foundation. If a new grant is desired, a new application should be presented to the Foundation for evaluation during the next application period.
7. Plantings must be completed according to a planting plan. The planting plan must provide for trees planted on public property (parks or open space) or conservation plantings for public benefit. The plan must also reveal how the local park and recreation department or other agency will provide tree maintenance on a regular basis.
8. Prior recipients are encouraged to apply. If a previous application was submitted but not funded, a new application is required.
9. Restricted use facilities or properties (i.e. homeowners association, golf courses, etc.) may apply. **The grant application should provide a detailed description of need, maintenance provisions, access and benefits to the general public.**
10. Sponsors can obtain trees from any legal source. For help in locating trees to purchase or technical assistance, use the Sources of Assistance list on the reverse side.

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**Arbor Day Colorado is the third Friday in April**

**Visit the National Arbor Day Foundation [www.arborday.org](http://www.arborday.org) for online tree identification, newly updated hardiness tree planting zones and much more useful information!**