

**CPRA Directors Section Meeting Minutes
Tuesday, July 14, 2009 at 9:30am
Coal Creek Golf Course, Louisville, Colorado**

1. Welcome & Introductions

The meeting was called to order by Chairman Hoby at 9:50am
Members Present: Tom Hoby, Ken D'Amato, JoAnn Gould, Amanda Peterson, Ron Benson, Joyce Manwaring, Ron Williams, Wally Piccone, Chris Dropinski, Kit Botkins, Craig L. Foreman, Carolyn Keith, Farrell Buller, John Overstreet, Jerrell Black, Dave Lee, Lydia Anderson, Jill Wait, Stan Gengler, Mike Hanson, John Skeel, Brett Rodewald, Andy McRoberts, Ben Valdez, Dave Lorenz, Andy Burkhardt, Joe Stevens, Stephanie Stevens

2. Host Recognition and Appreciation

Thanks to Joe Stevens and the City of Louisville for hosting the meeting and providing an opportunity for a recreational outing in the afternoon.

3. Approval of Minutes for Thursday, March 4, 2009

Motion to approve the minutes as submitted by Carolyn Armstrong, second by Jerrell Black. Unanimously approved.

4. 2009-10 Director's Section Chair

Jerrell Black has graciously agreed to serve as section Chair for 2009-10.

5. Nominations for 2009-10 Chair-elect and Secretary

Individuals interested in serving the section in these positions please contact Tom Hoby. Election will be held at the CPRA Annual Conference Director's Section meeting.

6. Educational Session – City of Fort Collins Parks and Policy Plan .1 CEU's

Presentation by Craig Forman, City of Fort Collins on the development of the Parks and Policy Plan. The plan addresses the construction, operation and management costs to complete the build out of new parks per the Master Plan, as well as funding strategies. CEU form available at CPRA office.

7. CPRA Updates

- a. Annual Conference session sponsored by Director's Section
 - The Director' Section will be sponsoring a session at the Annual Conference with the topic of how to acquire both leadership skills and technical skills in various aspects of the profession that are outside the scope of an individual's current job. If you would like to volunteer to be a part of the session please contact Chris Dropinski.

- b. . CPRA Leadership Forum Report
 - The Leadership Forum had 26 attendees and the evaluations from participants were good. Not quite enough attendance to break even. Discussion will be held on next year's session and possible changes to the forum.
- c. New Section Members – welcoming group
 - CPRA would like sections to make a welcoming phone call to new section members. Volunteers for this committee will be Wally Piccone, Ken D'Amato, John Overstreet and Ben Valdez.
- d. Section Member spotlight for fall Byline – due August 25th
 - a. CPRA highlights section members in each edition of the By- Line. The next due date is August 25th. Kathy Hodgeson was recommended to be featured in the next edition.
- e. CPRA Board approves Section Bylaws at July 10th meeting
 - Bylaws were approved and will be posted on CPRA web site under Directors Section

8. Announcements

- CPRA Annual Conference September 22 – 25, 2009. Conference theme is “Rock the Boat”. Nominations for CPRA awards are due August 3. Please encourage staff to submit applications. President's address and installations of officers will be at the Wednesday luncheon this year. The banquet will be reserved for presentation of all of the awards.
- Stephanie is attending the Executive Directors Section annual meeting next week. Agenda includes collaboration with other state associations on previously sponsored NRPA schools
- Salt Lake Congress – Room block hotel information on the CPRA web site
- Several bylaw changes will be on the ballot in the fall. They include:
 - 1) A change in the length of terms for VP's and Secretary. The proposed change will increase the terms to two years and stagger terms to create more continuity for the board.
 - 2) Redefine the voting board to the top seven elected officials. This eliminates voting by section chairs. Section chairs will become advisory only.
 - 3) Qualification changes for President Elect in requirement to have served on the board.
- **GOCO updates – Wally Piccone**
 - Nine newly appointed board members.
 - Will be holding big events around the state to highlight projects
 - Starting a strategic planning process
 - Planning grants have been revised and now include funding for updating existing plans

- Lottery proceeds on the state budget table for consideration of a change in distribution, which would require a vote of the people
- 20 million one time offer for new construction grants. Information should be out the first part of August. If you would like to respond to a survey regarding this grant offer please contact Wally Piccone.
- Thanks to Wally Piccone and Andy McRoberts for their representation to CML. New representation is needed. Anyone that is from a municipality and would like to fill this vacancy please contact Tom Hoby.
- Lydia Anderson is resigning her position in Edgewater and moving to Washington State.
- Ron Benson is now serving on the board of Imagination Makers. He recommended they contact P & R Directors to offer their program in departments.
- Melissa Chew would like to thank all for their support for Winsor and the reconstruction of the community park.
- Congratulations to the four cities that received the Playful Communities Award designation through Kaboom!; Commerce City, Thorton, Evans and Northglenn. Everyone is invited to the Evans Community Day of Play, September 12. They are holding a human Wheelbarrow Race to attempt to break the Guinness world record and need 1,300 people to participate.

Thanks to everyone for a great turnout and the next meeting will be at the annual conference.