

CPRA Directors Section Meeting Minutes
Tuesday, December 8, 2009 at 9:30am
Highlands Ranch Library, Highlands Ranch, Colorado

1. Welcome & Introductions

The meeting was called to order by Chairman Black at 9:30am.

Members Present: Jerrell Black, Lori Daniel, Tom Hoby, Linda Kotowski, Dave Lee, Joyce Manwaring, Brian Muller, John Overstreet, Carolyn Peters, Amanda Peterson, Wally Piccone, Brett Rodewald, Karen Ryan, Joe Stevens, Gary Thorson.

2. Host Recognition and Appreciation

Thanks to Tom Hoby, Brian Miller, Carolyn Peters and Highlands Ranch for hosting the meeting, the informative presentation and the lunch arrangements.

3. Approval of Minutes – September 24, 2009

The minutes of the September 24, 2009 meeting were approved as presented.

4. Special Recognition and thanks to Tom Hoby, outgoing Directors Section Chair.

5. Announcements

Kit Botkins has been appointed Director of Parks and Recreation for the City of Lakewood, Ron Williams is retiring from the City of Greely, and Linda Kotowski is retiring from the City of Aurora, Congratulations to all.

6. CPRA Updates

CPRA is 14K over budget

- Each section to review budget for reductions to reduce shortfall, for example credit card service fee \$2 per transaction, agency could be required to pay for membership all at the same time.

Leadership Forum – Cathy Metz Chair

- 2010 May 6 and 7 Evergreen Lake House. Looking for trainers and speakers.

Professional Development Task Force Report -

- One representative from each section will attend meeting in Lakewood to provide input on final report. Gary Hultberg from Englewood will represent the Director's section at that meeting.

7. Director Section Goals

1. (2) CEU session 2009 and 2010
 2. Sponsor session at CML
 3. Sponsor Leadership Forum
 4. Fall Conference Session(s) sponsored by Director Section
- Motion by Joe Stevens to approve goals, second by Brett Rodewald.
Motion was approved.

8. Colorado State Parks

Gary Thorson provided information on the recently completed Colorado State Parks 2008/2009 Market Assessment Study and passed out the Executive Summary of the study.

9. Educational Session

Highlands Ranch Civic Center Park .1 CEU's

Presentation by Tom Hoby and Brian Miller, Highlands Ranch on the design development and construction of Civic Center Park and Carolyn Peters programming and permitting of park.

Future Meeting Schedule

- **March 16, 2010** – **Evergreen**
- **July 13, 2010** - **Commerce City**
- **Fall Conference** - **Breckenridge**